

FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting, conducted on Tuesday, September 8, 2015. The meeting was held in the Community Room at the Philip Sheridan Building, 3200 Elmwood Avenue, Buffalo, NY.

PUBLIC SESSION

1. Proposed Executive Session – 5:30 – 6:30 pm

There was none.

2. Opening Ceremony

The meeting was called to order at 6:30 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Bob Dana	Trustee
Andrew Gianni	Trustee
Jill O'Malley	Trustee
Christopher Pashler	Trustee
Todd Potter, Jr.	Trustee

Others:

Dawn Mirand	Superintendent
Stephen Bovino	Assistant Superintendent – Human Resources
Robin Zymroz	Assistant Superintendent – Instruction & Student Services
John Brucato	Assistant Superintendent – Finance
Brenda Chmura	Director – Special Education
Gina Santa Maria	District Clerk

ABSENT: None

b. Pledge of Allegiance

3. Approval of Agenda

At the request of President O'Malley, a motion was made by Trustee Potter, seconded by Vice President Gianni, to approve the agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

4. Approval of Minutes

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Dana, to approve the minutes of the August 11, 2015 Regular Meeting and the August 25, 2015 Special Meeting.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

5. Public Comments

There were none.

6. Board of Education

a. Committee Reports

There were none.

b. Comments

President O'Malley remarked that she was contacted regarding a District policy for Booster Clubs. President O'Malley stated that she would like to revisit the policy and possibly revise it. Superintendent Mirand stated that when the complete overhaul of the current policy manual is complete, President O'Malley can then ask the Policy Sub-Committee to review the policy.

President O'Malley welcomed Trustee Pashler to his first Board of Education meeting.

c. Discussion Items

- Student Representative

Members of the Board discussed having a student representative on the Board. All members were in agreement to open the topic up to public discussion at a future meeting.

- Size of Board

Trustee Dana discussed board sizes – 5, 7, 9 member boards. After some discussion, it was agreed to solicit public feedback at a future Board of Education meeting.

- Term Length of Board Members

Trustee Dana discussed the length of term for Board members, some board terms are three years and some terms are five years. While members were not completely in agreement, they were open to more dialogue on this subject and will again solicit feedback from the community at a future meeting.

All three items if decided and agreed upon, would be referendums voted on by the public during the May, 2016 Budget Vote.

7. Superintendent's Report – D. Mirand

Superintendent Mirand stated that new this year, principals will be presenting to the Board on the student centered highlights in their buildings. First to present was Principal Tracy Spagnolo, Roosevelt Elementary School.

a. Roosevelt Elementary School Presentation – T. Spagnolo

Principal Spagnolo, along with three teacher aides and several students, celebrated Roosevelt Elementary School's K-Kids Program. K-Kids is a program that was brought to Roosevelt by the Ken-Ton Kiwanis 16 years ago, and teaches students about civic leadership and responsibility. One student, now a freshman in college, stated how K-Kids changed his life and made him who he is today.

b. Community Relations Presentation – P. Fanelli

Patrick Fanelli, Community Relations Coordinator, gave an update to the Board on the many initiatives taking place to better communicate with staff and the community. These initiatives include an eNewsletter, an overhaul of the District's website and increased visibility on social media. The District's Twitter and Instagram pages were launched that day and he relayed how well the District's Facebook page has been doing.

c. Instruction & Student Services – R. Zymroz

- Future Ready Presentation – D. King

Technology Director, David King gave an overview to the Board of the technology initiatives taking place to support teaching and learning in the District. The District sent a team to the Future Ready Summit in Pittsburgh, PA this past June where they did an assessment of the District's technology readiness. Needs and strengths have been identified and addressed, and a plan is in place to move the District forward.

- Summer School Report

Assistant Superintendent Zymroz gave a brief report on the three Summer School Programs that took place in the District this summer.

d. Financial Report – J. Brucato

- Facilities Update – T. Ames

Director of Facilities, Tim Ames reported on his first seven weeks in the District. Among other things, Director Ames is looking into a recycling program for the District, as well as solar panels as requested by the Board. Assistant Superintendent Bovino commended Director Ames and his team on the outstanding job they did in getting the buildings ready for the start of school.

- Fund Balance Resolution **[Action Item]**

At the recommendation of Superintendent Mirand, a motion was made by Trustee Dana, seconded by Trustee Potter to approve the Fund Balance Resolution.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

- Transportation Report

This report was included in the Board's packet for their review.

- Food Service Report

This report was included in the Board's packet for their review.

Trustee Dana asked Superintendent Mirand and Assistant Superintendent Brucato for information regarding the recent announcement of the NRG/Huntley Plant closing. Both stated that the District is working closely with the Town, County and counsel to be sure they are obtaining accurate information before any decisions or announcements are made.

e. Human Resources – S. Bovino

Superintendent Mirand introduced Patrick Moses, candidate for Program Supervisor. His appointment was in the consensus agenda.

- Staffing Update

Assistant Superintendent Bovino gave an update on enrollment and staffing. He stated there were 95 new students enrolled in the District last week. However, class sizes are still under the District's guidelines and no new staff has been added. Enrollment is 1.6% over initial projections.

8. Consensus

- a. Request to withdraw a specific item(s) from consensus

Trustee Dana requested that item (9l) Approve Revised Organizational Chart be removed from the consensus agenda.

At the recommendation of Superintendent Mirand, a motion was made by Trustee Potter, seconded by Trustee Dana to approve items 9b-9k and 9m-9o of the consensus agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

Discussion ensued regarding item (9l) the revised organizational chart. Trustee Dana asked several questions regarding the chart.

At the recommendation of Superintendent Mirand, a motion was made by Vice President Gianni, seconded by Trustee Pashler to approve item 9l of the consensus agenda.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

- b. Personnel Actions

- c. Committee on Special Education Minutes
- d. Committee on Pre-School Special Education Minutes
- e. Surplus List – September 2015
- f. Treasurer’s Report – June 2015
- g. ICA Report – July 2015
- h. Contract(s)
 - Dr. Susan Bundy-Myrow
 - PLC Associates Addendum
 - PLC Associates – DCIP Support 2015-2016
- i. Policy(s)/Regulation(s) – **Second Read**
 - 5530 – Petty Cash Funds and Cash in School Buildings
 - 5530R – Petty Cash Funds and Cash in School Buildings Regulation
- j. Resolution(s)
 - To Authorize Superintendent & District Treasurer to Establish Petty Cash Funds 2015/2016
 - To Appoint Extra Classroom Activity Fund Treasurer for Kenmore Middle School 2015/2016
 - To Appoint School Dignity Act Coordinator for Hamilton and Holmes Elementary Schools 2015/2016
- k. Approve District Treasurer’s Employment Agreement
- l. Approve Revised Organizational Chart
- m. Textbook(s) - **First Read**
 - IB Music, *Dances of Galanta*, Grades 11 & 12, Zoltan Kodaly, Universal Edition, A.G. Wein
 - IB Music, *Brandenburg Concerto No. 2 F*, Grades 11 & 12, J.S. Bach, Hal Leonard Corporation
- n. Booster Club(s)
 - Kenmore West Girls’ Tennis
 - Kenmore West Boys’ Soccer
 - Kenmore East Cheerleading
- o. Bid(s)
 - Skyjack Electric Scissors Lift

9. Other Matters

Trustee Potter inquired about a policy and a user agreement for the Board’s new iPads.

10. Proposed Executive Session

A motion was made by Trustee Dana, seconded by Trustee Potter to enter into Executive Session at 8:34 pm to discuss a student matter.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

At the request of President O'Malley, a motion was made by Trustee Dana, seconded by Trustee Potter, to end Executive Session at 8:53 pm and return to open session.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

11. Adjournment

At the request of President O'Malley, a motion was made by Trustee Potter, seconded by Vice President Gianni, to adjourn at 8:53 pm prevailing time.

Dana	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Potter	Aye

MOTION CARRIED 5-0

Respectfully submitted,

Gina Santa Maria
 Gina Santa Maria
 District Clerk